

Job description – Matron/Cleaner

About Bath Academy:

Bath Academy's Oxford House provides a welcoming and supportive home for students aged 14-18, many from overseas.

We create a safe and structured environment where students can feel at home while they study.

About the role:

We're looking for a Matron/Cleaner to support our boarding students and help maintain a clean and comfortable environment. This role combines pastoral care and housekeeping, ensuring students feel supported while keeping the Boarding House well-maintained.

Job Types: Full-time, Permanent

Pay: Competitive

Key Responsibilities:

- Provide a caring and supportive atmosphere for students
- Help new students settle in and adjust to boarding life
- Encourage positive relationships and well-being
- Ensure rooms, common areas, and bathrooms are cleaned regularly
- Monitor student meals and liaise with catering staff on dietary needs
- Keep records and report any student concerns to the Boarding Team
- Assist with laundry and general housekeeping tasks

What We're Looking For:

- A friendly and approachable personality
- Experience in boarding, pastoral care, or cleaning (preferred but not required)
- Strong communication and organizational skills with the ability to handle sensitive situations professionally
- Ability to work independently and as part of a team, ensuring smooth operations of the boarding house
- A commitment to safeguarding and student welfare (training provided)

We are a highly respected organisation, committed to providing a professional environment in which staff can develop their skills working with young people.

This job description is provided as a guide to the role, and duties may change according to the

needs of our students and clients. It is not intended to be an exhaustive description of duties and responsibilities.

All candidates need to be over 18 years old, eligible to work in the UK and willing to undergo an Enhanced DBS Disclosure Check and/or an Overseas Police Check.

Bath Academy is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service, as this job involves working with children. This role meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974.

Bath Academy is an equal-opportunity employer. Every applicant and employee has the same opportunities regardless of race, colour, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender, gender identity or expression, or veteran status.

If you would like to discuss the role, please contact James Knott on 01225 334 577.

To apply, please send a CV to: info@bathacademy.co.uk